

SPECIAL PROJECTS

We provide the following guidance on the application questions for a Special Project.

This information is provided so applicants can begin to prepare their applications ahead of the online grants management system opening in late March.

Please note applications must be submitted via our grants management system grants.huofamilyfoundation.org. We will not accept applications by any other means.

The key dates regarding completing and submitting your application are:

- 24 March 2025 – grant system opens for applications grants.huofamilyfoundation.org
- – deadline for submission of applications

PLEASE NOTE WE WILL CONSIDER ONLY ONE

When all invited participants have completed their contribution, the 'Submit application' button will appear on this page.

Primary Applicant / Co-applicant details

Title Name Surname Email Address Organisation

Position - what is your role?

CV upload –

Please use standard Arial 11- or 12-point type for the text. The text must be single-spaced,

[Please note there is no need for a letter of support from head of department/dean

SECTION 4 - RESEARCH PROPOSAL

Research proposal – please upload a pdf of your research proposal. The upload should not exceed 10 pages and include the following:

- research aims and questions
- background and work such as preliminary data or earlier studies which have led up to the project
- environment in which the research will be conducted
- your approach, methods and how you will address challenges expected outcomes
- key stages in your research proposal such as milestones

count toward the ten-page limit for the proposal.

Collaborations can be described in the ten-page research proposal - do not include

Use standard Arial 11- or 12- point

cm/ 1 inch or larger margins on all sides.

The reference list/bibliography does NOT count toward the ten-

Data management and sharing - how will you manage and share data collected or

Please note, if your application is successful, the award will be made in your country's currency.

The budget headings are as follows:

Direct costs:

- **on-costs**
- Materials and consumables
- Equipment and access charges
- Travel and subsistence
- e.g. subject costs, data analysis, processing and storage, public engagement,

Indirect costs US-based work only

- For US- **indirect costs**
 - For UK-based work, the total grant amount should be based on direct costs only,
- peer-

The grant system will provide a table prepopulated with items under each budget heading. You will be able to add and remove rows as required.

Budget heading		Year 1	Year 2	Year	Year 4	Total
	Staff					
Post 1	Cost					
Staff Total	Cost					
	Materials and consumables					
Item 1	Cost					
Materials and consumables Total	Cost					

	Other					
Item 1	Cost					
Other Total	Cost					
Grand Total	Cost					

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Value sought – please add in the total value of funding sought?

SECTION 7 - REVIEWER SUGGESTIONS

Reviewer suggestions - you can let us know here if there are any reviewers that you suggest are particularly suitable to comment on your application, or those that you